



POSITION: SUMMER STUDENT OUTDOOR MAINTENANCE

Department: OPERATIONS DEPARTMENT

Season: Summer – May to September

Full-Time: Monday – Thursday 7am – 4pm & Friday 7:00am to 12Noon

Location: 17431 Mississauga Road, Caledon, Ontario

****NOTE:** Caledon Ski Club is not on a bus route. You must have reliable transportation.

Position Summary: This seasonal position is responsible for the safe operation of our equipment used for grass cutting and trimming in or around the trail system, roads and buildings at Caledon Ski Club. Additional light maintenance duties such as cleaning, painting, mulching and seeding areas may be scheduled.

Reports To: Operations Manager

Duties Include:

- Will perform his/her duties and ensure that they work in accordance with Caledon's Health & Safety Policy and Procedures as well as the Occupational Health and Safety Act.
- Must follow all manuals, handbooks, rules and regulations provided in the course of employment at Caledon Ski Club
- Operating light vehicles, lawn mowers, tractors, small grass cutting/hedge trimming machinery, power tools, radio communications equipment and other specialized seasonal maintenance equipment assigned by the Operations Manager/Supervisor.
- Must be present with safety boots should be prepared to work outdoors and in attire that is appropriate for the weather conditions. Sunscreen and bug repellent are available at the Club and should be utilized for your protection when required. Utilization of other safety equipment may also be required.
- Able to operate all equipment safely and work in a safe manner as per Workplace Safety and Insurance Board (WSIB) & Occupational Health and Safety Act (OHSA)
- Advise the mechanic or your supervisor of any repairs or unsafe conditions of your equipment
- Assisting other team members
- Other assigned duties from time to time

Core Skills:

- Good work ethic and dependability
- Motivation and observation
- Good communication skills (interpersonal and verbal)
- Attention to detail
- Knowledge of or willingness to learn

Position Requirements/Skills:

- Capacity to work both independently and in a team environment.
- Familiarity with lawn care equipment and tools.
- Manual dexterity, physical strength, and stamina.
- Attention to individual and team safety.
- Strong communication, teamwork, and customer service skills.

Customer Services Expectation: Operations/maintenance personnel will have some Member contact. It is therefore of utmost importance that the Operations/maintenance personnel be friendly, courteous and professional in accordance with Caledon's commitment to providing superior customer service.

Physical/Mental Demands: This position works outdoors in a variety of weather conditions and requires prolonged periods of standing, walking and climbing. Team members must always remain alert and attentive. They must have the ability to adapt to the daily challenges associated with a busy work environment. Capacity to operate a variety of landscape and maintenance equipment. They must be capable of lifting equipment, picnic tables and a variety of heavy objects. They must be able to stand, bend, and squat for extended periods and lift 50- 75 pounds.

Work Environment: This position involves working outdoors and being on your feet for most of your scheduled shift. Time spent outside in all weather conditions, including extreme heat and sun. Varying weather conditions mean that some days are extremely busy while other days are slower.

How to Apply

Please forward your resume to Jamie Sievwright, Operations Manager - jsiewwright@caledonskiclub.on.ca

Caledon Ski Club is an equal opportunity employer and we would like to thank all applicants for their interest. Please note that we will only be contacting the candidates under consideration.

In accordance with the Accessibility for Ontarians with Disabilities Act, 2005 and the Ontario Human Rights Code Caledon Ski Club will provide accommodations throughout the recruitment and selection process to applicants with disabilities. If selected to participate in the recruitment and selection process, please inform the Operations Manager of the nature of any accommodation(s) that you may require.

January 28, 2021