



Athlete Development Fund Overview and Guide

Background and Purpose

In 1976, the Athlete Development Fund (ADF) was established to assist athletes with the high cost of participation in competitive skiing. Since then, many Caledon athletes have benefited from the program each year and have gone on to compete in Provincial Championships, Canadian Nationals, International Ski Federation and Olympic events.

The primary goal of the Fund is to complement and enhance the competitive programs of the Club by supporting the active athletes and coaching staff. The focus is to raise and allocate funding to the following three priority categories:

- Training, development and competitive activities that will help athletes to advance their performance and achieve goals;
- Investments in Programming and professional development for the coaching staff to sustain a high standard of competitive programs; and
- Responding to financial needs of athletes.

Eligible sports include:

- Alpine Racing
- Snowboarding
- Freestyle Mogul and Slopestyle
- Skier and Snowboard Cross

Terms of Reference

The following Terms of Reference for the funds were developed in 2023 with the objective of bringing greater objectivity and transparency to their administration. It was also determined at that time that Funds Raised are to be divided as follows: 30-40% to Athlete Support and 60-70% to Program Support. This ratio is subject to review and may be adjusted based on the needs expressed by the Athletes and Program stakeholders, as required.

1. Administration

Decisions regarding Athlete Support and Program Support will be made by the ADF Committee. The Committee consists of the following four members:

- a) Chair of the Audit and Finance Committee of the Board of Directors;
- b) Chair of the Competitive Committee;
- c) Head Coach; and
- d) Alpine Director.

The Chair of the ADF Committee is responsible for coordinating the efforts of the Committee regarding Athlete and Program Support.

At all times, any possible conflict of interest on the part of a person involved in the administration of the Fund must be declared to the others involved at the time of any discussion or decision to which the conflict relates. For example, if an applicant for Athlete Support is a friend or relative of a Committee member, which must be declared. Where a conflict exists, the conflicted person must not be involved in any discussion or decision to which the conflict relates if the exercise of discretion is involved.

The Funds raised will be treated as an internally restricted fund to be reported on the Club's financial statements and will be used only in accordance with these Terms. All Club financial statements will include a note that all amounts in the Fund are restricted for these purposes and all debits and credits to the Fund will be recorded in a separate ledger.

A minimum balance of \$25,000 will be maintained in the Fund unless the Committee expressly approves a lower minimum balance and a plan for restoring the balance to \$25,000. The Committee will report annually to the Board regarding any decision to materially increase the minimum balance above \$25,000.

2. Athlete Support

Athlete Support is intended to assist athletes with the cost of training and competition at a high level. Athlete Support is awarded as a sponsorship grant to put towards extended Caledon training and/or competition opportunities.

The athlete must be a member of the Club who has paid the applicable annual dues and is registered in a Caledon Competitive Program. Exceptions to this requirement may be made for a guest athlete that is registered for a competitive program, or an athlete registered in a competitive program not offered at Caledon. Examples include, but are not limited to: Provincial Ski/Snowboard team, National Team

Athlete Support applications will be evaluated based on the following expectations of the athlete:

- Demonstrated commitment to athletic development and high performance;
- Sport achievements to date and demonstrated potential toward future performance;
- Sport performance objectives for the relevant or current season of competition; and
- Expression of financial need.

Funding allocation will be based on the level of training program and competition circuit that the athlete has achieved. The athlete qualification criteria will identify particular competitions, teams or similar accomplishments for which athletes can qualify and the points or approximate funding level associated with each, with higher levels being associated with greater accomplishments. An example of qualification criteria, including identification of competitions, teams and associated points and / or funding levels, is enclosed.

The criteria will be established with a view to providing (i) meaningful support to a limited number of athletes (approximately 10 to 15 athletes each year as of the date of these Terms) rather than token support to a greater number and (ii) relatively consistent support over the years in respect of the same competitions etc., all things being equal. However, it is not intended that Athlete Support will completely defray the cost of competition.

Each year the process for applying for Athlete Support will be reviewed by the Committee and any proposed changes will be reviewed by the Board.

Upon receipt of applications, the Committee will determine whether applicants meet the qualification criteria the points and / or funding level appropriate to the accomplishments of the athlete.

In the event that the Athlete Support allocation is not fully disbursed due to limited number of applicants that meet the qualification criteria, Funds may be carried forward into the next fiscal year and / or allocated to Program Support opportunities.

3. Program Support

Program Support will be disbursed based on the following principles:

Program Support is primarily intended to be allocated to subsidize supplementary development activity, such as local and out of province training camps. Funds may be allocated to cover the travel expenses associated with transporting staff and equipment with an appropriate coach-to-athlete ratio.

The general resources of the Club should cover capital and operating expenses that are fundamental to programs in Eligible Sports to a generally acceptable standard. Program Support may be used to supplement general Club resources to provide premium or specialized (non-fundamental) equipment.

Program Support may also be used to cover the cost of advanced training for staff of the Club's competitive programs. Staff whose training is supported with Program Support should be committed to remaining at the Club and mentoring other staff members going forward.

4. Annual Timetable

Program Support may be determined and allocated at any time throughout the year.

Athlete Support applications can be submitted throughout the year to request funding related to high performance training events and competitions, using the one-page ADF Application form. The ADF Committee will review the application and a disbursement decision will be provided within 4 weeks.

Athlete Support is more likely to be distributed during the competition season as athletes qualify for higher level competitions or events. Athletes are encouraged to submit only one application each fiscal year, however, the application may include multiple programs or events.

5. Reporting

Current financial information concerning the Fund will be provided to the Chair by the Finance and Accounting Manager regularly throughout the year and the Chair is responsible for keeping the Committee and the Board informed.

The need for amendments to these Terms should be considered by the Committee periodically, taking into account changes of circumstances and other factors. The Chair is responsible for seeking Board approval of amendments recommended by the Committee

SAMPLE CRITERIA FOR ATHLETE SUPPORT

Alpine Skiers

Participate in Caledon OCUP or FIS Program – 3 points
Participate in Can/Am – 1 point
Participate in OCUP Final – 1 point
Participate in Eastern Final – 1 point
Participate in Whistler Cup – 2 points
Participate in Nationals – 1 point
Participate in Nor Am races – 1 point
Participate in Canada Winter Games – 2 points
Participate in NCAA races – 2 points
Participate in World Junior Championships – 3 points
Participate in Europa Cup or World Cup races – 3 points
Participate in World Championships – 4 points
Be selected to Ontario Ski Team – 4 points
Be selected to SOD Ski Team – 1 point
Qualify for Canadian Alpine Ski Team Prospect or Development level – 4 points
Participate in Alpine Canada selection camp – 4 points
Qualify for Canadian Alpine Ski Team – 5 points
Qualify for Olympics – 5 points
Indication of Financial Need – 2 points

Freestyle Ski / Snowboard / Ski Cross Events

Participate in Caledon High Performance Program – 3 points
Participate in Canada Cup events – 1 point
Participate in National Championships – 1 point
Participate in NorAm Cup events – 1 point
Participate in Canada Winter Games – 2 points
Participate in World Junior Championships – 3 points
Participate in World Cup events – 3 points
Be selected to Provincial Team – 4 points
Be selected to National Development Team – 4 points
Participate in National selection camp – 4 points
Be selected to National Team – 5 points
Qualify for Olympics – 5 points
Indication of Financial Need – 2 points

Note: points relating to participation in events categorized above are awarded based on participating in one or more events in a particular category during a particular Year. For example, 1 point is awarded based on participating in one or more Noram races and 3 points are awarded based on participating in one or more races at the World Junior Championships.